

Online Payment

Maize USD 266 provides parents an easy and convenient way to add money to their child's Food Service account and pay for school related fees through Skyward Family Access. Payments can be made 24/7 via RevTrak, a national credit card payment processor, to provide a secure payment site. A \$5.00 minimum balance is suggested, to maintain your child's Food Service account.

SKYWAKU FAMILY ACCESS

Select "Food Service" or "Fee Management" from the menu on the left. Select "Make a Payment."

FOOD SERVICE

Select "Update Payment Amount"

Type in amount, click

"Update Cart." Additional

payments for another

child can be added before

check out.

Fee Management

Check "Pay Charge" box for curriculum or all other fees.

Click "Add" to inloude athletic or yearbook fees.

. Delete Charge

Unclick "Pay Charge"
Click "Delete" Click "Yes"
then select "Close
Without Saving."

5 Check Out

Click "Pay with Vendor" then click "Yes."

RevTrak

7. Receipt

A receipt will be sent to the email address provided.

Payment history can be found under "My Account" on Revtrak.

Returning custmers
can click "Log In"

If new: selcect "Create
New Account" and
submit payment info.

Questions:

Visit the Food Service tab at <u>usd266.com/foodservice</u>
316-722-0900
Food Service@usd266.com